



AGENDA
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, February 12, 2008
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair John Britton; Vice Chair David Davis; Secretary Brian Fahnestock; Director Dick Weinberg, Director Chuck McQuary, Director Roger Aceves, Director Sharon Anderson

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (Attachments- action may be taken)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of January 29, 2008.

5. CASH REPORT (Attachments- action may be taken)

The Board will be asked to review the cash report from January 22, 2008 through February 4, 2008.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

7. MTD BOARD OF DIRECTORS GENERAL ORIENTATION WORKSHOP

Staff will provide the Board with a general overview of the District.

8. HEALTH INSURANCE (Attachment- action may be taken)

The Board will be asked to authorize renewal of staff health insurance.

9. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

10. RECESS TO CLOSED SESSION-CALLE REAL

(Action may be taken)

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.

11. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES
of the
Meeting of the
Board of Directors
of the
Santa Barbara Metropolitan Transit District
A Public Agency**

**Tuesday, January 29, 2008
8:30 AM**

**Santa Barbara Metropolitan Transit District Auditorium
550 Olive Street, Santa Barbara, CA 93101**

MEMBERS PRESENT:

Chair John Britton, Vice Chair Dave Davis, Secretary Brian Fahnestock, Director Dick Weinberg, Director Roger Aceves, Director Chuck McQuary

DISTRICT EMPLOYEES PRESENT:

Assistant GM/Controller Jerry Estrada, Executive Assistant to the General Manager and Board Tiara Lakey, Manager of Strategic Planning and Compliance Steve Maas, Human Resources and Risk Manager, Gabriel Garcia, Manager of Transit Development & Community Relations David Damiano, Assistant Planning Manager Cynthia Boche

MEMBERS OF THE PUBLIC:

City of Santa Barbara Councilmember/Council Liaison Helene Schneider, Susan Chan Egan

1. CALL TO ORDER

Chair Britton called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Britton reported that all members were present, with the exception of Director Aceves, who was expected to arrive at any moment.

3. REPORT REGARDING POSTING OF AGENDA

Executive Assistant to the Board & General Manager, Tiara Lakey reported that on Friday, January 25, 2008, the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES

Vice Chair Davis moved to waive the reading of and approve the draft minutes for the meeting of January 15, 2008. Director Weinberg seconded the motion. Director Fahnestock abstained due to his absence from that meeting. The motion passed. Following the approval, Vice Chair Davis requested that staff confirm the wording used in the report from closed session in item #10 of the minutes.

5. CASH REPORT

Director Fahnestock moved to approve the cash report from January 8, 2008 through January 21, 2008. Director Weinberg seconded the motion. Director Aceves abstained. The motion passed.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

At this time, Chair Britton welcomed City of Santa Barbara applicant, Susan Chan Egan, who has applied for the open MTD Board position.

Assistant General Manager/Controller Jerry Estrada, reported that on February 4th a Memorial Fundraiser BBQ would be held at MTD for the family of recently passed MTD Driver, Gus Pena.

With great sadness, Mr. Estrada also informed the Board that MTD's afternoon supervisor, Bob Nilsson had recently passed away. He noted that information about Mr. Nilsson's services is pending.

7. QUARTERLY FINANCIAL STATEMENTS

Director Aceves arrived at this time.

Mr. Estrada reviewed the Quarterly Financial Statements for 2nd quarter of FY-07-08, noting that he would be presenting the Board with 6-month budget revisions at a meeting in February. During the review, the Board discussed the District's ridership, farebox revenue, operating expenses, and operating assistance. During the review, Chair Britton requested that the 6-month budget revisions include information related to MTD's farebox ratio in comparison with other similar transit agencies.

Following the review, Board members expressed their concerns relating to a potential for service cuts or a fare increase in the next 2-3 years. All of which may be required if Measure D is not renewed.

8. ASSISTANT GENERAL MANAGER REPORT

Mr. Estrada updated the Board on the status of the District's South Coast Transit Priorities (SCTP) project. This included information regarding an amendment to the grant that will be submitted to the Federal Transit Administration (FTA) to use 29' Gillig Hybrid buses along the Isla Vista shuttle route, instead of the originally proposed electric buses. Mr. Estrada noted that the amendment has support from SBCAG, City of Goleta and UCSB.

During the update, Vice Chair Davis complimented the General Manager on her presentation to SBCAG. He stated that during the presentation, she had gained SBCAG's support for the amendment and received compliments for her efforts in changing the MTD's relationship with local agencies during her time as General Manager.

Mr. Estrada reported that staff had recently met with Easy Lift Transportation representatives, MTD's paratransit provider, to discuss their need for additional funding due to increased service needs. Following the report and discussion by the Board, an Ad Hoc Committee consisting of Directors McQuary and Fahnestock was formed to further discuss Easy Lift's needs. A formal recommendation from the Committee would be brought back before the Board following their meeting.

In response to a comment by Director McQuary regarding seniors that may use the Easy Lift service, rather than ride MTD's buses, Mr. Damiano informed the Board that the District is already conducting comprehensive outreach to the area's seniors and will continue to do so.

Manager of Transit Development & Community Relations David Damiano, updated the Board on an upcoming survey that will be conducted relating to options for Valley Express service, due to the approaching expiration of subsidy for the service in March. After further discussion by the Board, staff was instructed to seek funding options with SBCAG and other alternatives and return to the Board as an action item on a future agenda.

City of Santa Barbara Councilmember/Council Liaison Helene Schneider suggested inviting the riders to participate in the process, including taping testimonials, which could be presented to SBCAG.

Mr. Damiano informed the Board that staff has begun preparations for the Annual Earth Day Festival. He noted that as in past years, he is seeking sponsorship for "MTD Free for the Day" service provided in conjunction with the event.

The Board will receive an update on Calle Real at their next meeting, during closed session.

For future discussion, Mr. Estrada provided the Board with a complete list of MTD's Board Committees and its members. The Board will revisit the discussion, following the City's appointment of a member to MTD's Board.

Councilmember Schneider informed the Board that transit lanes would be discussed at today's City Council meeting. Additionally, Councilmember Schneider was reappointed by the City to continue as their Liaison to MTD.

9. OTHER BUSINESS AND COMMITTEE REPORTS

Chair Britton requested a meeting of the Personnel Committee to meet to discuss MTD's retired board members bus pass program and annual employee evaluations.

10. RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Section 54956.9 (a))

One case: William Riley vs. MTD

Upon returning to open session, Chair Britton reported that the Board had authorized staff to settle claim with of William Riley vs. MTD.

11. ADJOURNMENT

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of February 12, 2008
For the Period January 22, 2008 through February 4, 2008

MONEY MARKET

Beginning Balance January 22, 2008 **\$3,360,885.54**

SB-325 (LTF)	525,221.95	
Passenger Fares	153,241.62	
Accounts Receivable	142,845.17	
Property Tax Revenue	13,560.14	
Interest Income - Jan 08	8,946.10	
Miscellaneous	10.00	
Total Deposits		843,824.98

Bank Fee - Jan 08	(93.22)	
CD Interest - Jan 08	(6,122.61)	
ACH Pensions Transfer	(29,227.59)	
WC Trf - Jan 08	(37,259.43)	
ACH Tax Deposit	(119,043.28)	
Payroll Transfer	(280,608.49)	
Operations Transfer	(403,644.15)	
Total Disbursements		(875,998.77)

Ending Balance **\$3,328,711.75**

CERTIFICATES OF DEPOSIT

Institution	Maturity	Rate	
SB Bank & Trust	4/20/2008	4.90%	2,000,000.00

Total Certificates of Deposit **2,000,000.00**

Total Cash and Investments as of February 4, 2008: **\$5,328,711.75**

COMPOSITION OF CASH BALANCE

Working Capital	4,059,497.54	
WC / Liability Reserves	1,269,214.21	
Total Cash Balance		\$5,328,711.75

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
1/22/2008	City of Carpinteria - Seaside Shtl.	Carp Seaside Shuttle Jan-Mar 08	14,754.07
1/23/2008	Idea Engineering, Inc.	Advertising on Buses	357.00
1/23/2008	KSBY TV 6	Advertising on Buses	260.00
1/24/2008	City of SB - Public Works	Passes/Token Sales	1,605.00
1/24/2008	SBCC - Adult Ed. Student Body	Passes/Passports Sales	210.00
1/28/2008	Media 27	Advertising on Buses	8,848.50
1/28/2008	UCSB - Parking Services	UCSB - Passes/Passport Sales	21,550.00
1/29/2008	Spectrum Clubs, Inc.	Advertising on Buses	6,200.00
1/29/2008	The Jewelry Mart	Advertising on Buses	340.00
1/30/2008	SB County Public Health	Passes/Token Sales	2,812.50
2/4/2008	City of SB - Downtown Waterfront	Dwntwn. Wtrfrnt. Shuttle Jan 08	85,908.10
Total Accounts Receivable Paid During Period			\$142,845.17

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
88582	1/24/2008	AGUIRRE, CARLOS	SURVEYOR	20.00	
88583	1/24/2008	AT&T	TELEPHONES	866.58	
88584	1/24/2008	APPLIED INDUSTRIAL TECHNOLOGI	BUS PARTS	288.80	
88585	1/24/2008	ARCHBALD & SPRAY	LEGAL COUNSEL	19,363.34	
88586	1/24/2008	ASBURY ENVIRONMENTAL SERVIC	WASTE OIL RECYCLER	25.00	
88587	1/24/2008	BATTERY SYSTEMS OF OXNARD	BUS PARTS	3,698.75	
88588	1/24/2008	BAY ALARM COMPANY, INC	CONTRACT MAINT	234.00	
88589	1/24/2008	BARCODESOURCE INC.	BARCODE SUPPLIES	109.85	
88590	1/24/2008	BIBBY FINANCIAL SERVICES(CA),IN	TEMPORARY RECEPTIONIST	1,711.20	
88591	1/24/2008	BOMAR SECURITY & INVESTIGATIO	SECURITY SERVICES	2,408.85	
88592	1/24/2008	BREWER, WILLIAM	TOOL ALLOWANCE	1,100.00	
88593	1/24/2008	CALIFORNIA ELECTRIC SUPPLY, IN	BUS PARTS & SHOP SUPPLIES	699.71	
88594	1/24/2008	CARDONA, TIM	TOOL ALLOWANCE	1,100.00	
88596	1/24/2008	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	266.85	
88597	1/24/2008	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	4,054.02	
88598	1/24/2008	CHANNEL CITY ENGINEERING	D SHOP EQUIPMENT REPAIRS	225.00	
88599	1/24/2008	CLARK, NANNETE	SURVEYOR	34.00	
88600	1/24/2008	CINTAS FIRST AID & SAFETY	DB FIRST AID SUPPLIES	188.54	
88601	1/24/2008	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	970.00	
88602	1/24/2008	CONTINENTAL JANITORIAL SERVIC	COMMERCIAL SWEEPING	500.00	
88603	1/24/2008	COAST TRUCK PARTS	BUS PARTS	2,727.77	
88604	1/24/2008	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	60.51	
88605	1/24/2008	CUMMINS CAL PACIFIC LLC	BUS PARTS	905.56	
88606	1/24/2008	COUNTY OF S.B. FIRE DEPARTMENT	CONTAMINATED SITE OVERSIGHT	56.50	
88607	1/24/2008	COUNTY OF S.B.PUBLIC WORKS DE	WASTE DISPOSAL	52.00	
88608	1/24/2008	DAVE BANG ASSOCIATES, INC.	BUS BENCHES	1,284.17	
88609	1/24/2008	DELTA WELDING	B&G REPAIRS & SUPPLIES	212.50	
88610	1/24/2008	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE REPAIR	450.00	
88611	1/24/2008	DILLINGHAM TICKET CO., INC	BUS INSPECTION FORMS	2,460.15	
88612	1/24/2008	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	1,385.91	
88613	1/24/2008	DONS INDUSTRIAL, INC.	BUS PARTS/SHOP SUPPLIES	160.75	
88614	1/24/2008	DRUG TESTING NETWORK, INC	DRUG TESTING	69.90	
88615	1/24/2008	EBUS, INC.	BUS PARTS	764.00	
88616	1/24/2008	ERGOMETRICS, INC.	DRIVER TEST SCORING	25.00	
88617	1/24/2008	EVERYTHING ELECTRIC	BUS PARTS	933.03	
88618	1/24/2008	FAST UNDERCAR	EV BUS PARTS	49.74	
88619	1/24/2008	FISHER, SHERRIE	REIMB/PER DIEM	515.50	

Check #	Date	Company	Description	Amount	Voids
88620	1/24/2008	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	6,634.71	
88621	1/24/2008	GILLIG CORPORATION	BUS PARTS	11,246.32	
88622	1/24/2008	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	10,147.20	
88623	1/24/2008	GRAHAM CHEVROLET CORP.	SERVICE VEHICLE PART	324.30	
88624	1/24/2008	GRAINGER, INC.	SAFETY/SHOP SUPPLIES	31.76	
88625	1/24/2008	GRAYBAR ELECTRIC COMPANY, IN	BUS PARTS	46.64	
88626	1/24/2008	GRIFFITH, PAUL	EV PROGRAM CONSULTATION	675.00	
88627	1/24/2008	HILLYARD/LOS ANGELES	BUS CLEANING SUPPLIES	518.84	
88629	1/24/2008	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	316.43	
88630	1/24/2008	HOWIE ENTERPRISES DBA	BUS PARTS	625.00	
88631	1/24/2008	HYDREX PEST CONTROL	FUMIGATION	70.00	
88632	1/24/2008	INTERCON TECHNOLOGIES DB	EV/CHARGER REPAIRS	1,618.40	
88633	1/24/2008	INDUSTRIAL RELATIONS DEPT.	ANNUAL SELF INSURANCE FEE	9,778.60	
88634	1/24/2008	J STAAL ENTERPRISE LLC	STORAGE CONTAINERS	10,070.37	
88635	1/24/2008	J n L GLASS INC.	REPLACE BUS WINDOWS	1,910.00	
88636	1/24/2008	JRN BENEFITS, INC	PENSION ADMINISTRATION	1,842.50	
88637	1/24/2008	JORGENSEN, MELODY	SURVEYOR	49.00	
88638	1/24/2008	KIMBALL MIDWEST	SHOP SUPPLIES	55.30	
88639	1/24/2008	KRAUS, HOWARD	SURVEYOR	43.00	
88640	1/24/2008	KSBY COMMUNICATIONS, INC	MEDIA AD	830.00	
88641	1/24/2008	KEYT-TV DBA	ADVERTISING	1,300.00	
88642	1/24/2008	MANKER, DEVRIN	TOOL ALLOWANCE	1,100.00	
88643	1/24/2008	MC CORMIX CORP. (OIL)	LUBRICANTS	1,784.48	
88644	1/24/2008	MCMASTER-CARR SUPPLY CO.	SHOP SUPPLIES	405.66	
88645	1/24/2008	MEDELLIN-BAILON, YOLANDA L.	SURVEYOR/TCA	932.70	
88646	1/24/2008	MIKE CUEVAS GARDENING SERIVC	LANDSCAPE MAINTENANCE SERVICE	572.00	
88647	1/24/2008	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	144.05	
88648	1/24/2008	MOTOR COACH INDUSTRIES	BUS PARTS	95.81	
88649	1/24/2008	MULLEN & HENZELL	LEGAL FEES ON CALLE REAL	5,394.00	
88650	1/24/2008	MUZICRAFT, INC	TC CONTRACT MAINTENANCE	38.00	
88651	1/24/2008	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	14,517.36	
88652	1/24/2008	NEWARK ELECTRONICS	BUS PARTS	180.19	
88653	1/24/2008	NU-COOL REDI GREEN	COOLANTS & SHOP SUPPLIES	528.99	
88654	1/24/2008	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,956.31	
88655	1/24/2008	PASO ROBLES TRUCK CENTER COR	BUS PARTS	139.85	
88656	1/24/2008	PERRY LINCOLN MERCURY MAZDA	BUS PARTS	544.31	
88657	1/24/2008	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	36.06	
88658	1/24/2008	PEI-GENESIS INC.	BUS PARTS & SUPPLIES	1,292.48	
88659	1/24/2008	POINDEXTER, CAREY	REFUND - HEALTH INSURANCE	470.00	
88660	1/24/2008	PORT SUPPLY	BUS PARTS	165.86	

Check #	Date	Company	Description	Amount	Voids
88661	1/24/2008	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	47.69	
88662	1/24/2008	PRIAC (plan #767055)	PENSION ADMIN QTRLY FEE	1,415.00	
88663	1/24/2008	PRESTIGE TIRE & AUTO SERVICE, I	SERVICE VEHICLE REPAIRS	328.83	
88664	1/24/2008	RAPHAEL, JAMES SCOTT	SURVEYOR	54.00	
88665	1/24/2008	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	305.98	
88666	1/24/2008	RON WILLIAMS MACHINE SHOP	BUS REPAIRS	1,428.00	
88667	1/24/2008	SAFT AMERICA INC.	BUS PARTS	70,571.80	
88668	1/24/2008	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	7.00	
88669	1/24/2008	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	6,799.85	
88670	1/24/2008	SM TIRE, CORP.	BUS TIRE MOUNTING	342.50	
88671	1/24/2008	SO. CAL. EDISON CO.	UTILITIES	1,403.83	
88672	1/24/2008	SC FUELS DBA	FUEL	90,946.07	V
88673	1/24/2008	SOUTHERN CALIFORNIA GAS COMP	UTILITIES	1,316.87	
88674	1/24/2008	SPECIALTY TOOL & BOLT	SHOP SUPPLIES	894.54	
88675	1/24/2008	SPORTWORKS NORTHWEST INC.	BIKE RACK PARTS	129.13	V
88676	1/24/2008	SUPREME AUTO CARE PROD., LLC	BUS CLEANING SUPPLIES	118.45	
88677	1/24/2008	STEWART ENTERPRISES TKO, INC	PLUMBING REPAIRS	471.75	
88678	1/24/2008	STRATEGIC INCENTIVES, INC.	PROMOTIONAL GIVEAWAYS	3,260.85	
88679	1/24/2008	SB CITY OF-REFUSE/WATER	UTILITIES	492.35	
88680	1/24/2008	T&T CRANE	MISC. SERVICES	412.20	
88681	1/24/2008	TELCOM, INC.	RADIO INSTALLATION & SERVS.	2,374.68	
88682	1/24/2008	TANK TEAM INC.	TANK TESTS	186.58	
88683	1/24/2008	TMC COMMUNICATIONS	TELEPHONES	131.52	
88684	1/24/2008	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	220.00	
88685	1/24/2008	TRANSIT PRODUCTS AND SERVICES	BUS PARTS	1,324.73	
88686	1/24/2008	UNITED TRANSMISSION EXCHANGE	BUS TRANSMISSIONS/PARTS	6,751.85	
88687	1/24/2008	UNISOURCE MAINT SUPPLY SYSTE	BUS CLEANING & SHOP SUPPLIES	555.90	
88688	1/24/2008	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	578.74	
88689	1/24/2008	UNIFORM CONNECTION INC.	UNIFORMS	2,364.58	
88690	1/24/2008	UNIVISION / KPMR-TV 38, INC	MEDIA AD	5,685.00	
88691	1/24/2008	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,412.43	
88692	1/24/2008	VALLEY POWER SYSTEMS, INC.	BUS PARTS	557.52	
88693	1/24/2008	VENTURA STEEL, INC.	B&G REPAIRS & SUPPLIES	109.24	
88694	1/24/2008	VERIZON CALIFORNIA	TELEPHONES	1,425.06	
88695	1/24/2008	VERIZON WIRELESS	WIRELESS PHONES	521.84	
88696	1/24/2008	WAYNE'S TIRE INC.	BUS TIRES	126.73	
88697	1/24/2008	WILSON PRINTING INC.	PRINTING SERVICES	1,040.06	
88698	1/24/2008	WURTH USA WEST INC.	SHOP SUPPLIES	521.29	
88699	1/24/2008	YELLOW TRANSPORTATIONS	FREIGHT	776.57	
88700	1/24/2008	SC FUELS DBA	FUEL	72,526.30	

Check #	Date	Company	Description	Amount	Voids
88701	2/1/2008	COX COMMUNICATIONS	INTERNET & CABLE TV	212.47	
88702	2/1/2008	DEAILE, MARY	PR RELATED	106.15	
88703	2/1/2008	EMPLOYMENT DEVELOPMENT DEP	PR RELATED	100.00	
88704	2/1/2008	FEDERAL EXPRESS CORP.	FREIGHT CHARGES	63.23	
88705	2/1/2008	STATE OF CALIFORNIA	PR RELATED	25.00	
88706	2/1/2008	GOLETA WATER DISTRICT	UTILITIES	413.66	
88707	2/1/2008	HUMANA INC.	STAFF DENTAL INSURANCE	4,165.12	
88708	2/1/2008	SHERIFF CIVIL BUREAU	PR RELATED	584.08	
88709	2/1/2008	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	43,761.24	
88710	2/1/2008	SB COUNTY FEDERAL CREDIT UNIO	PR DEDUCTION	1,588.00	
88711	2/1/2008	SEELEY-RUIZ, KAREN	PR RELATED	75.69	
88712	2/1/2008	SO. CAL. EDISON CO.	UTILITIES	4,593.00	
88713	2/1/2008	STATE DISBURSEMENT UNIT	PR RELATED	2,377.92	
88714	2/1/2008	SUPREME AUTO CARE PROD., LLC	BUS CLEANING SUPPLIES	129.13	
88715	2/1/2008	SUN LIFE & HEALTH INS CO.	LIFE INSURANCE	1,286.89	
88716	2/1/2008	SB CITY OF-REFUSE/WATER	UTILITIES	540.36	
88717	2/1/2008	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	233.88	
88718	2/1/2008	U.S. DEPARTMENT OF EDUCATION	PR RELATED	210.53	
88719	2/1/2008	VERIZON CALIFORNIA	TELEPHONES	191.23	
88720	2/1/2008	WORKER'S COMPENSATION ADMIN.	PROFFESIONAL SERVICES	8,837.50	
88721	2/4/2008	PENA, VERONICA	PAYROLL DONATIONS	1,878.00	
				494,719.35	
				Current Cash Report Voided Checks:	91,075.20
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$403,644.15



BOARD OF DIRECTORS REPORT

AGENDA DATE: 2/12/08

AGENDA ITEM #: 8

DEPARTMENT: H.R. & RISK

PREPARED BY: Gabriel Garcia

Signature

REVIEWED BY: Sherrie Fisher

GM Signature

**SUBJECT: RENEWAL OF STAFF MEDICAL AND DENTAL INSURANCE
EFFECTIVE: 03/01/08**

DISCUSSION

Staff currently has coverage with PacifiCare for medical and Humana Dental.

Bob Fatch, MTD's insurance broker, has indicated current market trend average premium increase of between 18% – 26%. In the budget MTD allocated up to a 12% increase in medical and dental costs.

PacifiCare proposed a renewal rate increase of 13.3% thus exceeding the budgeted amount by \$5,496, Humana Dental's renewal was less than budgeted at 9.1%. Upon receipt of additional dental quotes, Guardian Dental submitted a proposal with improved coverage at approximately 23% (\$11,077) less than anticipated in the budget.

BUDGET/FINANCIAL INFORMATION

Item	2008 medical & dental		Budgeted	10.8% increase	Variance from budget
	Current	Renewal			
Composite	\$1,113.26	\$1,233.17	\$1,246.85	\$48,924 Total	-\$5,580

RECOMMENDATION

Continue the PacifiCare Point of Service (POS) Medical and switch dental coverage to Guardian Dental plans. The PacifiCare proposal combines the base of cost-saving Health Maintenance Organization (HMO) with the flexibility of a Preferred Provider Option (PPO).

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 2/07/08
Subject: Administrative Update

On Monday, February 4th, MTD hosted a fundraiser BBQ for the family of MTD Driver, Gus Pena, who passed away on January 12th. The fundraiser was lead and coordinated by Driver, John Vasquez. John recruited help & sponsorship for the event from MTD employees, the Teamsters Local Union 186 and friends. The event was very successful and much appreciated by the Pena family. A big THANK YOU goes out to John and all who participated in helping and contributing to the event.

As reported to you by Jerry Estrada at your last meeting, MTD suffered the loss of yet another MTD employee. Dispatcher, Robert "Bob" Nilsson passed away on January 28th and was laid to rest on Tuesday, February 5th. Bob began his 33+ years of service with the District on August 19, 1974. Bob will be deeply missed by all of us at MTD.

Before moving on with the rest of my report, I want to take a moment to commend all of MTD's employees for their dedication and professionalism during this very difficult time and always. Although, we have suffered these great losses, our exceptional service to the community continues.

At the regular meeting of February 5, 2008, the Santa Barbara City Council appointed Sharon Anderson to MTD's Board of Directors. I had the opportunity to meet with Director Anderson yesterday and introduce her to members of our staff and tour MTD's administrative facility. She will attend the February 12th MTD Board Orientation Workshop. On January 26th through the 29th, I attended and spoke at the American Public Transportation Association's (APTA's) Transit CEO's Seminar. At the event I provided a presentation based on our "Green, Clean and Less Time in-between" campaign. It was very well received by general managers of other agencies.

On President's Day, February 18th, MTD will provide Saturday bus service and MTD's Administration office will be closed.

Staff is finalizing the 6-month budget revision recommendations for the current fiscal year. This matter will be brought to the Board at the meeting of the February 26th. The draft fiscal year 08/09 budget is tentatively scheduled to be presented during the first Board meeting in March.

A Request for Proposals (RFP) was released for the acquisition of a new phone system. Staff anticipates that the procurement process will take between forty-five and sixty days.

Work has begun on the tire lease analysis to determine if MTD should continue to lease tires rather than to buy them. Once the review is completed staff the procurement process.

MTD's fuel contract will expire June 30, 2008. As in the past, MTD plans to participate in a cooperative procurement with Los Angeles MTA for the purchase of ultra-low diesel fuel. Staff is awaiting acceptance of the new bio-diesel requirements added to this procurement request. If the requirements create a conflict or procedural problem for Los Angeles MTA, MTD will immediately begin working on a separate procurement.

The Marketing team has been busy with scheduling additional outreach to the senior community. The first of a series of presentations will be February 13th for participants at the Workforce Resource Center.

The team has also begun exploring a redesign of the graphics on our bus passes. The purpose of the redesign is to offer detailed information on the front of the pass to ensure that the passenger is properly informed when purchasing at the automated pass outlets.

Meetings have also begun with members of the Old Spanish Days team. The purpose of the meetings is to develop a concept for this year's Fiesta bus promotion.

Steve Maas attended a Caltrans "Designing Streets for Pedestrian Safety" workshop on January 28th and 29th. The workshop was very useful in gaining an improved understanding of the current state of recommended or required pedestrian facilities and further understanding of the "complete streets" concept. .

As required by the Federal Transit Administration (FTA), staff submitted the National Transit Database (NTD) Safety and Security CEO Certification for Calendar Year 2007. This certifies that the data submitted during the year is complete and accurate.

Steve Maas attended Santa Barbara County Association of Governments' (SBCAG's) Technical Transportation Advisory Committee (TTAC) meeting in Buellton on February 7th. Agenda items include discussions of expected FY 2009 Measure D and TDA revenues and federal Surface Transportation Program fund balances, as well as an update on SBCAG's annual Unmet Transit Needs process.

MTD's Triennial Review will take place in May of this year. In preparation for this, Steve Maas, Jerry Estrada, and Cynthia Boche will be attending an FTA Triennial Review workshop on February 11th and 12th. During the review, FTA staff will examine MTD's compliance with federal requirements over the three-year period that ended June 30, 2007.

Congratulations to new MTD Driver, Aura "Leti" Mijangos. Ms. Mijangos has completed her training and began her first run on February 4th. New Driver trainees, Brenda "Lissette" Juarez and Richard Bennett are doing well in their training.

The Maintenance department welcomed new service worker, Eleazar Preciado on February 6th.

Human Resources department is currently processing background and reference checks on three driver trainee candidates. We are still seeking four additional driver trainees.

Gillig continues to work on #904 in Hayward for analysis of the hybrid system low state of charge problem. They are driving the bus to "experience" the problem as we have done. So far, they have not duplicated it, but have involved both their engineers and Cummins engineers at Columbus, IN.

Three Novas have rear axle noise which indicates worn gears and eminent for overhaul. Two of the three remain in service (#'s 403 & 405) and one (#404) is on hold. Parts are on back order.

Three buses (#'s 905, 428 and 600), have sustained accident damage requiring vendor body repair. Estimates and orders for MTD furnished parts are in progress.

The Ni-CD battery monitor system on order from EV America is now expected to be available mid-March. The individual battery monitor modules (96) are being manufactured. EV America was advised to not further delay this first installation by continuing work on wireless data collection. As originally proposed real-time onboard and laptop download battery monitoring will meet current needs.

An old Ferro Magnetics Ni-Cd charger has been shipped back to the factory for evaluation of the feasibility of rebuilding to the level of the newest charger. The intent is to upgrade the chargers for the DWE's and replace the chargers for the Crosstown and Seaside Shuttles.

A bracket holding the left side-brush assembly of the bus wash broke causing some body damage to Bus #427. Repairs to the bus wash and bus have been completed. Additionally a modification has been made to reinforce the mounting brackets of both brushes.

The two 20 ft. storage containers located under the canopy adjacent to the shop have been set up on concrete blocking to minimize rainwater back-up infiltration.

A remedy to a problem with the fuel dispensers is being pursued. The special biodiesel 10 micron filters are reducing the flow from the nozzles from normal 20+ gallons per minute to under 6 after only two – three days of use after change. Samples of the filters have been sent to the manufacturer for analysis. Visual inspection here did not show any reason to expect flow restriction. Strainers upstream of the filters were inspected and found to be very clean leading to the belief that the problem is not contaminants in our storage tank.



Applications being accepted at MTD:

- DRIVERS
- ON-TIME PERFORMANCE SURVEYOR

If you know anyone that would be interested in any of these MTD openings, please encourage him or her to apply.

Contact MTD at: (805) 963-3364
or apply online at: www.sbmtd.gov